



AGENDA

Orange Cove Fire Protection District
Board of Commissioners - Regular Meeting

Thursday, December 19, 2024 -- 10:00 am.
Meeting held in the Fire District Conference Room
550 Center Street, Orange Cove, CA 93646

A. CALL TO ORDER

1. Roll Call

Commissioner – Lee Bailey

Commissioner – Manuel Ferreira

Commissioner – James McKinney

2. Flag Salute

B. CITIZEN REQUESTS/PUBLIC COMMENTS

Members of the public wishing to address the Board on an item that is not on the agenda may do so now. Matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. In order to allow time for all comments, each individual is limited to three minutes.

C. APPROVAL OF MINUTES FOR:

November 21, 2024

D. APPROVAL OF BILLS AND PAYROLL FOR:

GENERAL ACCOUNT – November 1, 2024 thru November 30, 2024

FRESNO COUNTY ACCOUNT – November 1, 2024 thru November 30, 2024

E. OFFICE MANAGERS REPORT

1. Informational- Monthly Report

F. CHIEF'S REPORT (GREENWOOD)

1. Monthly Report

G. BATTALION CHIEF'S REPORT (HERNANDEZ)

1. Monthly Report
2. Grand Jury Report

H. OLD BUSINESS

*None

I. NEW BUSINESS

1. New Station- RFQ Contract
2. Swear In- Lee C. Bailey

J. ADJOURNMENT

The next OCFPD Commissioners meeting date January, Thursday 23, 2024 @ 10:00am

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this Board of Commissioners meeting, please contact the District Office at (559) 626-7758. Notification 48 hours prior to the meeting will enable the Board to make arrangements to ensure accessibility to this meeting.

****As a courtesy to others, please turn off or silence all cell phones. ****



MINUTES

Orange Cove Fire Protection District
Board of Commissioners - Regular Meeting

Thursday, November 21, 2024 -- 10:00 am.
Meeting held in the Fire District Conference Room
550 Center Street, Orange Cove, CA 93646

A. CALL TO ORDER

10:00 am.

1. Roll Call

Commissioner – Lee Bailey- present

Commissioner – Manuel Ferreira- present

Commissioner – James McKinney- present

2. Flag Salute

B. CITIZEN REQUESTS/PUBLIC COMMENTS

*None

C. APPROVAL OF MINUTES FOR:

September 26, 2024

October 31, 2024

Motion made by Commissioner McKinney, second by Commissioner Ferreira, third by Commissioner Bailey to approve the September 26, 2024 and October 31, 2024 minutes as presented. Ayes 3, Noes 0, Motion Carried.

D. APPROVAL OF BILLS AND PAYROLL FOR:

GENERAL ACCOUNT – September 1, 2024 thru September 30, 2024

October 1, 2024 thru October 31, 2024

FRESNO COUNTY ACCOUNT - September 1, 2024 thru September 30, 2024

October 1, 2024 thru October 31, 2024

Motion made by Commissioner Ferreira, second by Commissioner McKinney, third by Commissioner Bailey to approve the bills and payroll as presented. Ayes 3, Noes 0, Motioned Carried.

E. OFFICE MANAGERS REPORT

*None

F. CHIEF'S REPORT (GREENWOOD)

1. Monthly Report- Call Stats Reviewed
2. Update on elections

G. BATTALION CHIEF'S REPORT (HERNANDEZ)

1. Monthly Report

H. OLD BUSINESS

*None

I. NEW BUSINESS

J. Close Session

1. Employee Review for Captain and Lieutenant.

Board approved raises starting January 1, 2025 and 2 Captain promotions. Motion made by Commissioner McKinney, second by Commissioner Ferreira, third by Commissioner Bailey to approve raises. Ayes 3, Noes 0, Motioned Carried.

K. ADJOURNMENT

10:44 am.

The next OCFPD Commissioners meeting will be December 19, 2024.

President of the Board

Date minutes accepted

Orange Cove Fire Protection Checking Account Balances 11/30/2024

Fresno County 857,256.94
 Union Bank - General Acct. 481,114.15
 Pass Through -350,000.00

Total Cash \$ **988,371.09**

**Estimates not yet confirmed with CalOES

Strike Team Funds Outstanding:		EST. W Staff	Est. To District	Date	Amount Paid
Post	6/16-6/23/24	53,484.76	32,905.40	9/19/2024	53,484.76
Basin	6/29-7/4/24	31,708.19	20,554.67	9/17/2024	31,708.19
Basin	7/1-7/4/24	25,030.94	15,523.86	9/17/2024	25,030.94
French	7/4-7/8/24	25,963.79	17,130.92	10/8/2024	25,963.79
French	7/4-7/8/24	22,236.67	14,973.95	10/8/2024	22,236.67
Lake	7/8-7/15/24	41,825.05	26,571.63	9/17/2024	41,825.05
Shelly	7/10-7/16/24	40,604.39	13,578.18	11/21/2024	40,604.39
Hill	7/16/7/23/24	42,970.71	28,334.49	11/21/2024	42,970.71
Hill	7/18-7/28/24	13,396.36	6,481.63	11/21/2024	13,396.36
Gold Complex	7/23-7/25/24	13,704.78	9,075.84	10/1/2024	13,704.78
SQF Lightning	7/25-7/26/24	11,070.62	7,367.48	11/22/2024	11,070.62
Park	8/10-8/18/24	46,963.30	30,775.09	11/26/2024	46,963.30
Park	8/10-8/18/24	56,621.80	34,883.03	11/26/2024	56,621.80
Borel	7/27-8/9/24	80,721.00	51,933.48	11/27/2024	80,721.00
Borel	7/30-8/08/24	70,064.28	39,243.97	11/27/2024	70,064.28
Borel (RADO)	8/11-8/23/24	15,673.99	6,812.23	11/22/2024	15,673.99
Coffee Pot	9/08 -9/12/24	22,966.11	15,030.81		
Coffee Pot-2	9/8-9/12/24	27,165.25	16,898.05		
Airport	9/14-9/17/24	3,984.75	1,677.00		
Mountain	11/6-11/13/24	51,251.09	30,849.91		
Strike Team		\$ 697,407.83	\$ 420,601.62		
Assist By Hire		\$ 74,510.08	\$ 51,497.14		
Total		\$ 771,917.91	\$ 472,098.76		\$ 592,040.63

1:44 PM

12/06/24

Orange Cove Fire Protection District
Reconciliation Summary
4400 · County of Fresno, Period Ending 11/30/2024

	Nov 30, 24
Beginning Balance	856,884.17
Cleared Transactions	
Deposits and Credits - 1 item	372.77
Total Cleared Transactions	372.77
Cleared Balance	<u>857,256.94</u>
Register Balance as of 11/30/2024	857,256.94
Ending Balance	857,256.94

1:44 PM
12/06/24

Orange Cove Fire Protection District
Reconciliation Detail
4400 · County of Fresno, Period Ending 11/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						856,884.17
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/25/2024			X	372.77	372.77
Total Deposits and Credits					372.77	372.77
Total Cleared Transactions					372.77	372.77
Cleared Balance					372.77	857,256.94
Register Balance as of 11/30/2024					372.77	857,256.94
Ending Balance					<u>372.77</u>	<u>857,256.94</u>

Fund	Journal Date	Jrnl Src	Jrnl ID	Header Description	Line Ref	Debit Amount	Credit Amount
4400	Orange Cove Fire Protection Ds	SUBCLASS: 10000 ACCOUNT: 0110					
	Sub class: 10000	General Subclass					
	Account: 0110			Beginning Balance	856,884.17	372.77	
				11/25/2024 AUD 0002132141 25-Current Secured Supplem 2205-00		372.77	
				Cash In Treasury			0.00
				Ending Balance	857,256.94		
	Account: 3011			Beginning Balance	-2,579.44		
				11/25/2024 AUD 0002132141 25-Current Secured Supplem 2205-00			372.77
				Suppl-Current Secured		0.00	372.77
				Ending Balance	-2,952.21		
				Subclass Total		372.77	372.77
				Fund Total		372.77	372.77

Orange Cove Fire Protection District
Reconciliation Summary
Union Bank - General Checking, Period Ending 11/30/2024

	<u>Nov 30, 24</u>
Beginning Balance	201,383.70
Cleared Transactions	
Checks and Payments - 37 items	-98,801.11
Deposits and Credits - 47 items	378,531.56
Total Cleared Transactions	<u>279,730.45</u>
Cleared Balance	<u><u>481,114.15</u></u>
Uncleared Transactions	
Checks and Payments - 11 items	-9,285.23
Total Uncleared Transactions	<u>-9,285.23</u>
Register Balance as of 11/30/2024	<u><u>471,828.92</u></u>
New Transactions	
Checks and Payments - 24 items	-37,864.11
Total New Transactions	<u>-37,864.11</u>
Ending Balance	<u><u>433,964.81</u></u>

Orange Cove Fire Protection District
Reconciliation Detail
Union Bank - General Checking, Period Ending 11/30/2024

Type	Date	Num	Name	Ctr	Amount	Balance
Beginning Balance						201,383.70
Cleared Transactions						
Checks and Payments - 37 items						
Bill Pmt -Check	10/25/2024	2462	Blue Shield of California	√	-6,374.26	-6,374.26
Bill Pmt -Check	10/25/2024	2467	O'Reilly Auto Parts	√	-64.42	-6,438.68
Bill Pmt -Check	10/25/2024	2466	Metro Uniform & Accessories	√	-30.23	-6,468.91
Bill Pmt -Check	10/29/2024	2470	Fire CATT, LLC	√	-2,580.30	-9,049.21
Bill Pmt -Check	10/29/2024	2473	Verizon Wireless	√	-268.08	-9,317.29
Bill Pmt -Check	10/29/2024	2469	AT&T	√	-64.93	-9,382.22
Bill Pmt -Check	10/29/2024	2471	Metro Uniform & Accessories	√	-45.35	-9,427.57
Bill Pmt -Check	10/29/2024	2472	O'Reilly Auto Parts	√	-9.71	-9,437.28
Liability Check	11/01/2024	EFT	United States Treasury	√	-4,532.14	-13,969.42
Liability Check	11/01/2024	EFT	Employment Development Department	√	-787.35	-14,756.77
Liability Check	11/04/2024		QuickBooks Payroll Service	√	-14,780.52	-29,537.29
Liability Check	11/04/2024	2474	Invesco Investment Services, Inc.	√	-252.40	-29,789.69
Liability Check	11/05/2024		QuickBooks Payroll Service	√	-3,794.17	-33,583.86
Liability Check	11/05/2024	EFT	United States Treasury	√	-791.88	-34,375.74
Liability Check	11/05/2024	2475	California State Disbursement Unit	√	-179.50	-34,555.24
Liability Check	11/05/2024	EFT	Employment Development Department	√	-64.39	-34,619.63
Liability Check	11/06/2024	2476	Orange Cove Volunteer Fire	√	-140.00	-34,759.63
Bill Pmt -Check	11/08/2024	2477	FRMS	√	-17,490.75	-52,250.38
Bill Pmt -Check	11/08/2024	2482	Rhodes, Inc.	√	-809.01	-53,059.39
Bill Pmt -Check	11/08/2024	2478	IamResponding.com	√	-735.00	-53,794.39
Check	11/08/2024	EFT	Aflac	√	-335.96	-54,130.35
Check	11/08/2024	EFT	Transamerica	√	-212.10	-54,342.45
Bill Pmt -Check	11/08/2024	2483	Unity IT	√	-210.00	-54,552.45
Bill Pmt -Check	11/08/2024	2481	Pacific Consulting & Risk	√	-199.00	-54,751.45
Bill Pmt -Check	11/08/2024	2479	L.N. Curtis & Sons	√	-50.59	-54,802.04
Bill Pmt -Check	11/08/2024	2480	O'Reilly Auto Parts	√	-24.26	-54,826.30
Bill Pmt -Check	11/12/2024	2484	Allied Administrators for Delta Dental	√	-724.63	-55,550.93
Liability Check	11/14/2024		QuickBooks Payroll Service	√	-2,734.54	-58,285.47
Liability Check	11/15/2024		QuickBooks Payroll Service	√	-24,771.97	-83,057.44
Liability Check	11/15/2024	EFT	United States Treasury	√	-8,978.54	-92,035.98
Liability Check	11/15/2024	EFT	Employment Development Department	√	-1,704.09	-93,740.07
Check	11/19/2024	EFT	U.S. Bank Corporate Credit Card	√	-2,610.35	-96,350.42
Bill Pmt -Check	11/19/2024	2490	Jorgensen Company	√	-35.80	-96,386.22
Bill Pmt -Check	11/19/2024	2491	O'Reilly Auto Parts	√	-32.36	-96,418.58
Bill Pmt -Check	11/20/2024	2495	Valley Pacific Fuel	√	-2,212.34	-98,630.92
Bill Pmt -Check	11/20/2024	2493	unWired Broadband, Inc.	√	-143.99	-98,774.91
Bill Pmt -Check	11/20/2024	2494	Golden Valley Ace Hardware Reedley	√	-26.20	-98,801.11
Total Checks and Payments						-98,801.11
Deposits and Credits - 47 items						
Paycheck	11/15/2024	DD1552	Hernandez Jr., Raul	√	0.00	0.00
Paycheck	11/15/2024	DD1553	Lopez, Rodolfo A	√	0.00	0.00
Paycheck	11/15/2024	DD1554	Bondurant, Andrew J	√	0.00	0.00
Paycheck	11/15/2024	DD1556	Hernandez Jr., Raul	√	0.00	0.00
Paycheck	11/15/2024	DD1557	Lopez, Rodolfo A	√	0.00	0.00
Paycheck	11/15/2024	DD1551	Franco, Francisco J	√	0.00	0.00
Paycheck	11/15/2024	DD1555	Greenwood, Tom D	√	0.00	0.00
Paycheck	11/15/2024	DD1558	Rubalcaba, Rachel E	√	0.00	0.00
Paycheck	11/15/2024	DD1549	Hernandez, Edward C	√	0.00	0.00
Paycheck	11/15/2024	DD1550	Aguilera, Gerardo	√	0.00	0.00
Paycheck	11/15/2024	DD1559	Torres, Tyler J.	√	0.00	0.00
Deposit	11/19/2024			√	65.00	65.00
Deposit	11/21/2024	EFT	Cal-Fire	√	13,396.36	13,461.36
Deposit	11/21/2024	EFT	Cal-Fire	√	40,604.39	54,065.75
Deposit	11/21/2024	EFT	Cal-Fire	√	42,970.71	97,036.46
Deposit	11/22/2024	EFT	Cal-Fire	√	11,070.62	108,107.08
Deposit	11/22/2024	EFT	Cal-Fire	√	15,673.99	123,781.07
Deposit	11/25/2024			√	379.24	124,160.31
Deposit	11/26/2024			√	103,585.10	227,745.41
Deposit	11/27/2024	EFT	Cal-Fire	√	70,064.28	297,809.69
Deposit	11/27/2024	EFT	Cal-Fire	√	80,721.00	378,530.69
Deposit	11/30/2024			√	0.87	378,531.56
Paycheck	12/04/2024	DD1560	Bondurant, Andrew J	√	0.00	378,531.56
Paycheck	12/04/2024	DD1562	Hernandez Jr., Raul	√	0.00	378,531.56
Paycheck	12/04/2024	DD1563	Hernandez, Edward C	√	0.00	378,531.56
Paycheck	12/04/2024	DD1566	Torres, Tyler J.	√	0.00	378,531.56
Paycheck	12/04/2024	DD1561	Greenwood, Tom D	√	0.00	378,531.56
Paycheck	12/04/2024	DD1565	Rubalcaba, Rachel E	√	0.00	378,531.56
Paycheck	12/04/2024	DD1564	Lopez, Rodolfo A	√	0.00	378,531.56
Paycheck	12/06/2024	DD1581	Ramos, Manuel J	√	0.00	378,531.56
Paycheck	12/06/2024	DD1582	Reyes Rojas, Anahi	√	0.00	378,531.56
Paycheck	12/06/2024	DD1583	Trujillo, Aaron J	√	0.00	378,531.56

Orange Cove Fire Protection District
Reconciliation Detail
Union Bank - General Checking, Period Ending 11/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	12/06/2024	DD1568	Aguirre III, John Harley	√	0.00	378,531.56
Paycheck	12/06/2024	DD1584	Valerio, Francisco	√	0.00	378,531.56
Paycheck	12/06/2024	DD1580	Padilla, Eric	√	0.00	378,531.56
Paycheck	12/06/2024	DD1567	Aguilera, Gerardo	√	0.00	378,531.56
Paycheck	12/06/2024	DD1579	Jones, Kriselda	√	0.00	378,531.56
Paycheck	12/06/2024	DD1578	Guzman, Emanuel	√	0.00	378,531.56
Paycheck	12/06/2024	DD1577	Greenwood, Derek T	√	0.00	378,531.56
Paycheck	12/06/2024	DD1569	Campuzano Rios, Kevin	√	0.00	378,531.56
Paycheck	12/06/2024	DD1570	Carlos-Arroyo, Cristian A	√	0.00	378,531.56
Paycheck	12/06/2024	DD1576	Gomez, Samantha L	√	0.00	378,531.56
Paycheck	12/06/2024	DD1575	Garcia, Ely A	√	0.00	378,531.56
Paycheck	12/06/2024	DD1574	Estrada, Fernando A	√	0.00	378,531.56
Paycheck	12/06/2024	DD1573	Diaz, Jorge A	√	0.00	378,531.56
Paycheck	12/06/2024	DD1572	DeLosRios, Joseph	√	0.00	378,531.56
Paycheck	12/06/2024	DD1571	Davis, Joshua D	√	0.00	378,531.56
					<u>378,531.56</u>	<u>378,531.56</u>
					<u>279,730.45</u>	<u>279,730.45</u>
					279,730.45	481,114.15

Total Deposits and Credits
Total Cleared Transactions
Cleared Balance

December 9, 2024



Orange Cove Fire Protection District
Battalion Chief Edward Hernandez
550 Center Street
Orange Cover, CA 93646

Proposal: Design-Build RFQ Document Completion

To the Orange Cove Fire Protection District,

We at A&M Consulting Engineers, a seasoned provider of comprehensive design-build solutions, are excited to submit this proposal to complete the RFQ (Request for Qualifications) document for the Orange Cove Fire Protection District. Recognizing the importance of this project for the community, we are committed to delivering a thorough, well-crafted RFQ document that meets federal and state requirements per the funding agency's grant agreement.

Overview:

Our proposal aims to fulfill the following objectives:

1. **Comprehensive RFQ Document:** We will develop a detailed RFQ document tailored to the Orange Cove Fire Protection District's project specifications, ensuring clarity, precision, and compliance with all relevant regulations and standards.
2. **Incorporation of the district's Vision and Goals:** Our team will work closely with officials to understand the overarching vision and goals for the project, integrating these elements into the RFQ document to align with the district's strategic objectives.
3. **Transparent Evaluation Criteria:** We will establish transparent evaluation criteria to assess potential design-build teams objectively, ensuring fairness and impartiality throughout the



selection process.

4. Grant Reporting: As a part of our scope, we will provide grant reporting and grant management so that the Orange Cove Fire Protection District can remain in compliance with the funding agency's grant requirements throughout this process.

Our Approach:

Initial Consultation: We will conduct an initial consultation with key stakeholders from the Orange Cove Fire Protection District to gain insights into project requirements, preferences, and expectations.

Thorough Analysis: Our team will conduct a comprehensive analysis of project specifications, legal requirements, and industry best practices to inform the development of the RFQ document per state and federal requirements.

Customized Document Creation: Leveraging our expertise in design-build projects, we will create a customized RFQ document that reflects the unique needs and priorities of the Orange Cove Fire Protection District.

Iterative Review Process: We will engage in an iterative review process with the district's officials to solicit feedback and make any necessary revisions to the RFQ document, ensuring alignment with the fire district's vision and goals.

Deliverables:

Upon completion of the project, you can expect the following deliverables:

1. A finalized RFQ document tailored to the Orange Cove Fire Protection District's project requirements.
2. Clear and transparent evaluation criteria for selecting design-build teams.
3. Comprehensive guidance on the procurement process and next steps for project implementation.
4. Entitlement process for merging two parcels for the proposed fire station location

Timeline:

We propose a timeline of approximately 3-4 months, which includes key milestones such as initial consultations, document drafting, review cycles, and finalization.

Budget:

Our proposed lump sum fee for completing the RFQ document is \$65,000.

Why Choose Us:

Expertise: With years of experience in design-build projects, we possess the expertise and knowledge needed to deliver high-quality RFQ documents that meet the unique needs of our clients.

Collaborative Approach: We prioritize collaboration and open communication, working closely with our clients to ensure their vision is realized and their expectations are exceeded.

Commitment to Excellence: Our commitment to excellence drives everything we do, from the initial consultation to the final delivery of the RFQ document. We are dedicated to achieving the highest standards of quality and professionalism in all aspects of our work.

We are confident that our team has the skills, experience, and dedication to successfully complete the RFQ document for the Orange Cove Fire Protection District. We look forward to the opportunity to collaborate with you on this important project.

Thank you for considering our proposal. Should you have any questions or require further information, please do not hesitate to contact us.

Sincerely,



Orfil Muniz, PE
Principal Civil Engineer
A&M Consulting Engineers
orfil@am-engr.com

